



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

McGaw YMCA In Evanston Camp Echo Job Description

TITLE: Wrangler
REPORTS TO: Program Manager
SUPERVISES: Senior Barn Staff, Barn Staff, Ranch Camp Instructor,
and WIT Director

SPECIFIC DUTIES

- Assists the Camp Director in meeting licensing and regulatory needs of the state of Michigan.
- Develops lesson plans for Camptivities, including an alternative plan for rainy days.
- Coordinates the sharing of horses and the Ranch Camp site (HBO) with the Ranch Camp Instructor.
- Coordinates the horse test for the campers on the first day of camp.
- Responsible for the feeding, watering and care of all horses, including medical care.
- Ensures all equipment and tack is in good repair.
- Ensures and supervises the cleaning of stalls and horse barns.
- Ensures that all horse medication is securely locked at all times it is not in use.
- Orders hay and feed as needed.
- Organizes a systematic maintenance schedule for trail work and repair.
- Trains and supervises the Senior Barn Staff and Barn Staff in all their duties.
- Supervises all instruction during Camptivity classes.
- Enrolls campers for, and schedules staff for, the afternoon trail rides.
- Enrolls cabins for, and schedules staff for, the horseback overnights.
- Reports any maintenance needs to the Property Manager.
- Promotes the riding program enthusiastically to other staff and campers.
- Helps develop and oversee WIT (Wrangler In Training) program and participants.

ADDITIONAL DUTIES

- Maintains the cleanliness of the living space to which he or she is assigned.
- Assists the Main Camp Director in the assignment of campers to Camptivity classes.
- Models, teaches, and upholds the Camp Echo Code of Conduct and protects the well-being of all campers.
- Aids in the development and education of LITs and CITs
- Shares responsibility of staffing layovers with other staff members.
- Maintains positive relationships with campers, parents and other staff.
- Encourages physical, emotional and spiritual growth and positive character development in all campers
- Works to increase his or her own cultural competence and helps to create an environment that values diversity
- Prepared to do anything else deemed necessary by the Camp Director.

QUALIFICATIONS

- Minimum age of 21
- Certified in CPR and First Aid
- Previous experience of at least 3 summers in a supervisory position in a similar horseback program
- CHA certified
- Leadership ability and teamwork oriented
- Possess a variety of skills and camping experience
- A commitment to working with a diverse staff and camper population for the fulfillment of YMCA goals